

May 28, 2009

**TO WHOM IT MAY CONCERN**

This is to confirm that the following tasks were completed on the specified dates by the Professional Education Advisory Board in reviewing and revising the teacher preparation program at Walla Walla University over the last 12 months:

1. May 29, 2008 Meeting. Goals were set for the coming academic year. The methods course on health and physical education was presented and reviewed. Dr. Randolph presented the themed display board and language game and input was received by board members. Seventeen candidate portfolios were reviewed and whole group discussions between candidates and PEAB took place.
2. October 23, 2008 Meeting. The 2007-08 Program Report was discussed. Report from T. Payne on the PEAB Workshop was presented to the general board. The chair presented the 07-08 data and feedback was given. Standard V review took place in work by groups and then as a whole. Classroom Organization & Management and C&I — Mathematics courses were presented by faculty and PEAB members offered their input.
3. December 11, 2008 Meeting. The departmental goals were reviewed. An action was taken to allow additional representation of teachers from private schools. Measurement and Evaluation in Education course was presented and feedback offered. Ten portfolio reviews were performed.
4. March 12, 2009 Meeting. Standard V Program Re-approval was discussed in small groups and a number of suggestions were given by PEAB members. These suggestions were included in the Standard V final proposal. EDUC 382 and EDUC 444 were presented and input given. The PEAB Handbook was distributed. Two portfolios were assessed.
5. June 4, 2009 Meeting (to take place next week). Standard V re-approval completed template will be discussed. The 08-09 goals will be reviewed. The conceptual framework subcommittee will present their proposal. Portfolios will be assessed.

Sincerely yours,



Julian Melgosa, PhD  
Teacher PEAB Chair